



MODITLO
W I L D L I F E
E S T A T E

Moditlo Estate Home Owners Association NPC

Registration Nr: 2002/013524/08

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Minutes of a Board of Directors meeting held on 17 June 2021 at 15:30 via Zoom Meeting

1. **OPENING AND QUORUM:**

The meeting was declared open as due notice was given, and a quorum was present. It was confirmed that this was not a normal board meeting, but a meeting to make decisions on certain items that needed finalisation. Normal meeting points like finances and Minutes of previous meeting, will be handled on the next official Board meeting.

2. **ATTENDANCE AND APOLOGIES:**

George Brownlow (Chairperson)
Henry Verster (Vice-Chairperson)
Lorna Zoghby
Louise Worthington
Piet Scheepers
Bernard Koppes
Alan Hiatt
Pieter Janeke

ALSO IN ATTENDANCE:

Annelie Roets (Estate Manager)
René Riekert (Administrative Assistant)

APOLOGIES:

None

3. **DECLARATION OF INTEREST:**

The directors present confirmed that they have declared any personal interest or financial gain – where applicable – on the agenda as adopted.

4. **ADDITIONAL ITEMS:**

a. Special General Meeting:

The Board agreed that the date for the SGM will be on the 23rd / 24th of July 2021 depending on any change in the current National lockdown regulations.

b. Levy:

George stated that the decision should be made whether to go back to the original levy amount, or to keep it at the current reduced amount especially if there are additional expenses with security etc.

Annelie proposed that the levy amount should the reduced levy not be changed back to the original amount, a smaller increased amount will be needed, to cover the additional costs. She stated that she would do a presentation to the Board of the current levy versus the normal levy. The Board can then make a calculated decision that they can put forward at the SGM for the members to vote.

5. MATTERS FOR DISCUSSION:

a. Godfrey Phillips – Rule contravention

George stated that, after a conversation earlier between himself and Godfrey regarding HOA rule contraventions on the Estate, Godfrey advised him that his decision was to resign as a Board member Annelie confirmed that a letter was sent to him regarding his resignation.

b. Assistant Operational Manager candidates / finalisation

Annelie requested that the decision should be taken within the next two weeks, as the start date of the newly appointed Assistant Operational Manager should be the beginning of August 2021. She commented that Lorna, Piet, and Ernst suggested that the candidates selected from the shortlist should spend a day with Ernst to see what the position entails.

George stated that his decision was not to take part in voting for the selection of the candidates.

A discussion ensued regarding the appointment of the Assistant Operational Manager, and it was then agreed by the remainder of the Board that the selected candidates should spend a day with Ernst on the Estate to ascertain their range of skills and what they can offer Moditlo.

Henry then joined the meeting and apologised for being late due to another meeting.

c. Security

Annelie confirmed that three quotes were provided and queried the Board as to how they prefer it to be presented at the Special General Meeting. After a discussion ensued, the Board agreed that the quotes should be presented at the SGM. They proposed that the company appointed should be put on a probation period of 6 months.

Bernard excused himself from the meeting due to another appointment.

d. Engineer – Eiland Dam

After a discussion, the Board agreed that the engineer should proceed, but focus on the base of the dam to ascertain if it is plausible to proceed with the dam there or look for another site to build an entirely new dam

e. Firebreaks – Quotes

The Board agreed that they should not continue with grading but keep doing bush clearing and spend funds on purchasing additional fire equipment and educating the members on what to do

in case a fire breaks out on the estate Ernst to point out where the fire hydrants are within the Estate (if any).

6. **NEXT MEETING:**

A date for the next official meeting will be advised via e-mail.

7. **CLOSE MEETING:**

As there were no further items on the Agenda, the Chairperson thanked all in attendance and proceeded to close the meeting.